

DEVELOPMENT SERVICES DEPARTMENT Building Safety Division



EXPEDITED PLAN REVIEW REQUEST FORM

All requests for expedited plan review services shall be submitted to the Building Safety Department and specifically to the Chief Building Official for approval prior to the acceptance of application and plans. Upon approval of the request, the plan review turn-around times shall be half the specified published time. Additionally, the plan review fee shall be double the calculated amount as determined by the adopted fee schedule, Ordinance 07-1071. All expedited plan review fees are due at the time the submittal is made. All other applicable fees will be collected **prior** to permit issuance.

You will receive an email notification and details of either the approval or denial for expedited plan

I, _______am duly authorized and do hereby request expedited plan review services for the following plan submittal(s) know as:

Project Name
Project Address
Contact Person
Email Address
Plan Type
(T.I., New Commercial etc.)
Standard Plan(s)

Requestor's Signature, Title, & Date

OFFICE USE ONLY					
			'		
(Staff: please place a copy of this completed form in the project folder)					
<u>, </u>					
Expedited Plan Review Fee(s) (due at time of plan submittal) \$					
Approved Expedited Turn-Around Time					
1 st review =		business days	/	2 nd and subsequent reviews =	business days
					•
Chief Building Official - Approval Signature & Date					